

	Sue Lomax (Chair) Bill Webster Andrew Fawcett
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In Attendance: Maxine Bagshaw, Clerk to the Board of Governors

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The Director of MIS drew members attention to her written report and key matters noted were :

- EFA funded provision is currently 102% of target. The target set for the 17/18 academic year was 2225 and the Colleges position at this point in the previous year was 2125. The College has currently exceeded target allocation of 2091. This target was significantly below 17/18 allocation and even below last years outturn. Staff are currently processing non starters i.e. those who have never actually attended , however the College remains 20 above the same time last year. She described the position as positive but indicated that 18/19 will be a tight year in terms of resources and therefore there needs to be careful management. The Committee were reminded that demographics for 16 -18 year olds start to pick up in the 19/20 academic year.

The Committee questioned what the retention rates are in terms of last years ' students who were intending to remain and progress. It was explained that the college is still collating this information.

- Adult class based is 91% to target with a difference of £ 457,462. It was explained that funding

expecting to return on to year two of a course. The committee were advised that the College and the University did not achieve a seamless process in terms of transition. There were a number of lessons learned and assurance was given that there is a plan in place for 19/20 to avoid any repeat issues. The view of staff is that this is not a bad position to be in but assurance was given that staff are now looking at the numbers on each course.

- Local authority community – the College is currently 35% of target, although it was acknowledged that this is very early in the process. There is a similar volume to previous years. It is important to note that the enrolment volume target with the council has been decreased by almost 500 from 4773 last year. The decrease is due to the increased requirement for more substantial courses. There is no reduction in the funding value of the contract.

A challenge from the Committee Chair specifically is that the Newbury site needs to be addressed as it has some serious issues. The Principal confirmed that, as the boiler is no longer working, then this will prompt some action. The Committee felt that a new venue needed to be identified as a matter of urgency.

- Apprenticeship starts – the target for the year is 347 and the current position 134 thereby taking the college to 38% of target. The college currently has 9 starts on the system with August start dates. This is the same number of starts in August as last year and there may be more to come once all sign up packs have been processed. The current figure includes 107 apprentices that are in the pipeline i.e. that are currently going through the sign up process. The Director of Apprenticeships indicated that enrolments are now coming in 'thick and fast' and gave assurance that the pipeline described is solid rather than speculative. She indicated that it was more a matter of getting the starts on the system rather than identifying the apprentices. She described this as a healthy position when compared to the prior year.

Adult growth was described as positive.

The Committee questioned what the current position is in relation to employer engagement. It was explained that in this area the college is

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	<p>that the College is getting it right in the majority of cases , however there are some inconsistencies in performance in the curriculum with some areas having noticeable high levels of satisfaction (catering & hospitality, ESOL, foundation studies, Sport and Public Services) and others with relatively low levels of satisfaction (Business Administration , Care Services, Engineering, English and Maths and Visual Art). The college goal is to get it right every time for every learner. It was confirmed that the college has a well embedded process in terms of obtaining learner voice information.</p> <p>In terms of the FE choices survey the College fared well and came third within the GM area.</p> <p>In terms of the Maths and English feedback all acknowledged that it again remains a challenge and that in some areas it is a matter of building up student resilience.</p> <p>AGREED: to note the content of the update provided.</p>		
13	STUDENT DISCIPLINE		

	validation panel meetings. It was confirmed that invites would be directly sent out to Governors to participate in one or more panel meeting.		
15	DATE AND TIME OF NEXT MEETING		
	The Clerk confirmed that the next scheduled meeting was Wednesday 30 th January 2019 at 5pm. Meeting closed at 6pm.		