



## Standards and Quality Committee Terms of Reference

1. **MEMBERSHIP** Co-opted members are not Board members. These will be persons of established standing/reputation and integrity in the community within the College services.

1.2 The Committee may invite other persons to attend meetings as deemed appropriate.

1.3 Members of the Committee, who are members of the Board, shall, at the Board's discretion, serve for the same term of office as their appointment as a member of the Board.

1.4 **Board**

Members shall serve for a first term of (12) months and their membership will

## 2. QUORUM

2.1 A quorum for meetings of the Committee shall be three (3) members of which two must be external Board / Co-opted members.

## 3. FREQUENCY OF MEETINGS

3.1 Meetings shall be held not less than three (3) times a year.

## 4. RESPONSIBILITIES OF THE COMMITTEE

4.1 To make recommendations to the Board in relation to the College's annual self-assessment report (FE).

4.2 To receive the outcomes of external verification processes.

4.3 To have oversight of the Teaching, Learning, Training and Assessment Strategy, and annual College internal assessment ratings, action plans and in year updates.

- 4.4 To monitor annual targets for learner retention and achievement and to receive updates on progress on those targets across all areas of provision.
- 4.5 To have oversight of the Learner Voice Strategy and to receive results of the

## **8. REVIEW OF THE TERMS OF REFERENCE**

- 8.1 The terms of reference may be amended, modified or replaced by resolution of the College and University Board.
- 8.2 The terms of reference should be reviewed by the College Board at least every three (3) years.