



MINUTES

Standards & Performance Committee Meeting

Date: Thursday 15 March 2023
Time: 2.00pm
Venue: Boardroom

Present:

Dr. Sue Lomax (Chair)
Andrew Fawcett
Chris Ball
Dr Bill Webster (Principal)
Tom Martin
Gulnaz Brennan
Fardean Farooq
Michael Walker

In Attendance:

Deborah Bradburn (Clerk)
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stant Principal - Curriculum, Employer & Student Services)

1. SECTION A - BUSINESS MATTERS FOR CONSIDERATION UNLESS INDICATED OTHERWISE

1.1 Welcome to Members/Officers

Members were welcomed to the meeting, which commenced at 2.04pm.

The Chair welcomed Michael Walker (student governor) to his first Standards and Performance Committee.

1.2 Apologies for absence

Apologies for absence had been received from Dr Gill Waugh and Karen Westsmith.

1.3 Declarations of Interest

Members were invited to declare any interests in relation to any item on the agenda.

A formal declaration was made by the Principal as a director of Alliance Learning and Alliance Learning Training Ltd.

1.4 Request for an item to be unstarred

No requests were received.

1.5* Minutes of the previous meeting held on 19 January 2023

The minutes of the meeting held 19 January 2023 had been previously circulated to Members for consideration.

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- There had been an impact on attendance and retention on ESOL provision due to more learners gaining employment at entry level or being offered additional working hours.

Apprenticeships:

- There were 255 new starters with recruitment continuing. The employer engagement team had undertaken sales training to enhance the workforce development model and continued to work with employers to support vacancy matching and recruitment.
- Attendance was 84.3% that was an increase of 0.9% since the previous report, although still below the 95% expectation.
- Retention was at 76.9% that was a reduction from 78.6% since the previous report. Feedback from the Annual Apprenticeship Conference was that achievement nationally in 2021 was 52% with an expectation that it would be lower in 2022. The 2021/22 national rates would be available in March 2024.
- Of the 47 out of funding learners that were still active, 12 apprentices were at risk and likely to be withdrawn.
- The end point assessment external requirements for roofing had changed with the ability to conduct the assessment at any point throughout the year.
- The College received approval as the first roofing simulation suite in the North West that would enable the College to host its own end point assessments and ensure timely completion.

Governor Questions:

How do we account for apprenticeship attendance?



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Governor Questions:

Do we maintain figures for non-completion due to maths and English?

Yes, we collate information each academic year. We collate the achievement rate and impact each academic year and will bring that data to the next Committee meeting.

ACTION:

Achievement rates and impact data to be provided.

RESOLVED:

The Committee noted the information provided in the Applications, Enrolment and Progress report.

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- Each curriculum area had fed into the document with key employer / stakeholder engagement.
- The skills position statement had been created as a digital booklet that explained the College in a local context and summarised what the College did to meet the local skills needs.

Governor Question:

Do Ofsted ask for a skills needs document?

This has been created for the College although it will be useful to Ofsted to show the activities

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2.6 Sub-Contracting Activity Update

The Deputy Principal provided the update, noting the following key points:

- Shockout Academy completed a self-assessment report to ensure strengths and areas for improvement were captured. The quality improvement plan would be subject to audit to ensure there was evidence of actions achieved to support continuous improvement.
- Key performance indicators were consistent with expectations and the quality of delivery had been good.
- Performance boards were held monthly to support performance monitoring and intervention, where required.

Governor Questions:

Did the College have concerns with Shockout Academy?

The presentation of the Shockout Academy self-assessment was very good and supported with great systems and processes.

Will the College be supporting the opening of a Shockout Academy in Nottingham?

No, this would be very much against the wishes of the DfE and the subcontracting rules.

2.7 Link Governor Scheme

The Clerk informed the Committee that link areas had been identified in collaboration with the Senior Management Team and would facilitate governor interaction.

There had been an additional area identified of Teaching, Learning and Assessment

